



ST DUTHUS FOOTBALL CLUB

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CLUB CONSTITUTION

Rev #: 2B

Rev Date: Friday, January 19, 2018

Section 1 - Name

The name of the Football Club shall be "St Duthus Football Club", hereafter referred to as "the Club". Proposals to change the Club name should be agreed only following a unanimous vote of Club Committee members present at a General Meeting.

Section 2 - Objectives

The objective of the Club is to provide a safe environment for adults and children in which to play Association Football and arrange social activities to foster the Club's relationship with the local community, within Tain and the surrounding area.

Section 3 – Kit & Colours

- a) The Club Colours shall be red and white vertical striped tops, black shorts and black or red socks.
- b) Change colour for "away" games will be agreed each season.
- c) All kit and equipment purchased by the Club shall remain the property of the Club.

Section 4 – Status of Rules

These rules form a binding agreement between the Club and each of its members. Upon joining the Club, members are understood to have read these rules and will agree to adhere to them.

Section 5 – Rules and Regulations

The Club will hold the status of membership of the North Caledonian Football Association, Scottish Youth Football Association and Highland Football League during each football season. By virtue of this affiliation, the rules and regulations of the North Caledonian Football Association, Scottish Youth Football Association, Highland Football League and the Scottish Football Association shall be deemed as incorporated into the rules in this constitution.

Section 6 – Club Membership

- a) The members of the Club will be those persons listed in the register of members, which shall be maintained by the Club Secretary.
- b) Any person who wishes to become a member must apply via the Club Secretary or Team Manager or be elected by the Club Committee. Membership shall become effective upon an applicant's name being entered in the Membership Register.
- c) In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.
- d) The Club shall keep a list of players it registers with the North Caledonian Football Association containing the following details, Name, Date of Birth, Post Code and Date of Registration. Players not registered are not entered onto the Membership Register.

- e) The Club will ensure that personal accident insurance is paid and confirmed for its player members, prior to the start of each season.
- f) Non-playing club members will pay dues of a minimum of £25 per season on or before the date of the Annual General Meeting.

Section 7 – The Club Committee

- a) The Club Committee shall consist of the following office bearers, and key position holders:
 - a. Chairperson
 - b. Treasurer
 - c. Club/Team Secretary
 - d. Facilities Coordinator
 - e. First Team Head Coach and/or a first team representative
 - f. U17 Head Coach and/or an U17 team representative
 - g. Child Wellbeing & Protection Officer
- b) These positions should be filled via nomination and seconded by one other Club Committee member at the Annual General Meeting, or in the event of a vacancy, at a General Meeting. Subject to no objections, the office bearers will be elected on that basis.
- c) Each office bearer and committee member shall hold his or her position from the date of appointment until the next Annual General Meeting unless otherwise resolved at a General Meeting. One person may hold no more than two key positions or office bearer roles at one time.
- d) Each office bearer and member of the Club Committee should be present for the Annual General Meeting, and will be required to be present for each of the Club's home matches (subject to exceptional circumstances).
- e) Decisions and outcomes of Club Committee General Meetings shall be entered into the minute book of the Club, to be maintained by the Club Secretary.
- f) Any member of the Club Committee may call a General Meeting of the Club Committee by giving not less than seven days' notice to the Club Secretary and all Club Committee members.
- g) With the exception of the rules of the affiliated Association, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club rules.

Section 8 – Annual and General Meetings

- a) An Annual General Meeting (AGM) shall be held no later than 1st May each year. At this General Meeting, the following business shall be transacted:
 - i. A report of the activities of the Club over the previous year will be presented by the Club Secretary
 - ii. A report of the Club's finances over the previous year and current financial standing will be presented by the Treasurer
 - iii. All office bearer positions will be filled via election
 - iv. Any other business

- b) Nominations for election of members as office bearers, or as members of the Club Committee shall be made in writing (via letter, email or text message) by the proposer to the Club Secretary no later than seven days before the AGM.
- c) An Extraordinary General Meeting may be called at any time by the Club Committee and shall be called within seven days of the resignation of any of its office bearers.
- d) The minimum required number of attendees at a Club Committee General Meeting is four and must include either the Chairperson, or in their absence, a committee member nominated by the Chairperson.
- e) The Chairperson, or in their absence a committee member nominated by the Chairperson, shall take the chair at General Meetings. Each member present shall have one vote on any resolutions, which shall be passed by a simple majority. In the event of an equality of votes, the Chairperson shall have the casting vote.
- f) The Club Secretary, or in their absence, a committee member nominated by the Club Secretary, shall enter minutes of the General Meetings in the Club's minute book.

Section 9 – Club Finances

- a) A bank account shall be opened and maintained in the name of the Club. Designated account signatories shall be any one person from the three principle office bearers, Chairperson, Club Secretary and Treasurer. No sum shall be drawn from the Club account except by cheque signed by a designated office bearer, or by authorized use of a debit card.
- b) All cheques payable to the Club shall be received by the Treasurer or Chairperson and deposited in the Club Account within 7 days of receipt.
- c) The income and assets of the Club shall be applied only in furtherance of the Club's objectives.
- d) The Club Committee shall have the power to authorize the payment of remuneration and expenses to any member of the Club and to any other person for services rendered to the Club, further to prior agreement of the cost of said services.
- e) The Club property, other than the Club Account, shall be recorded in an inventory, to be maintained by the Club Secretary and no fewer than two other members of the Club Committee.

Section 10 – Dissolution

- a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by an absolute majority of the members present.
- b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- c) Any surplus assets remaining after dissolution shall be transferred as determined by the Club Committee.